

LINCOLN UNIVERSITY
STUDENTS' ASSOCIATION

ANNUAL REPORT 2023



**Lincoln University
Students' Association**

LUSA, Forbes Building,
Lincoln University

PO Box 85007, Lincoln
University, 7647

Cover Image: Winterball

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PRESIDENT'S REPORT

The Lincoln University Students' Association finished 2023 in a strong financial position. While COVID-19 restrictions were removed, the virus continued to circulate (with most of the Exec catching it following O'Week), though with minimal disruptions. LUSA maintained a consistent schedule of in-person events, while the Uni saw an increase in the number of students returning to the classroom for in-person lectures.

Every year has its challenges, particularly in such a dynamic environment. 2023 was no exception and LUSA weathered two key challenges: operating without a General Manager and an Events Coordinator for four months in addition to the cancellation of Garden Party due to pressures beyond LUSA's control. Despite this, LUSA demonstrated resilience, and the team worked tirelessly to ensure that students continued to receive top notch events, activities and services. The student voice in response to suggested changes to Garden Party was also strong; it was evident that Garden Party is highly regarded by the student body as being a key factor in their student experience. As a result, LUSA will be advocating for its return in 2024. Sam Budd also joined the team as the new LUSA General Manager at the end of 2023, bringing with her a wealth of knowledge and experience.

Te Awhioraki continued to thrive and move from strength to strength, supporting LU's taura (students), running epic events and advocating on behalf of the student body. Te Awhioraki successfully co-hosted the National Māori Tertiary Students' conference, Te Huinga Taura. This was the first time Lincoln University had entered a Kapa Haka Roopu since the 1990's and over 30 taura were involved.

The Clubs network continued to strengthen, with multiple events and activities delivered which not only benefited the student experience, but external communities as well. A significant example of this was the Handy Landy's club, who organised for eight of their members to travel to the Hawkes Bay to assist with the recovery following Cyclone Gabriel. Amongst other Clubs, their efforts were recognised with a Supreme Gold Award at the University's annual Blues and Golds Awards.

2023 was certainly the year for LUSA's renowned free food events, with an average of two free food events per week of lectures! Clubs Market Day looked slightly different this year, with the movement from Forbes Lawn to the LU Gym. While originally a wet weather plan, the vibes were immaculate, with the benefit of allowing Clubs more time to set up. As a result, the venue for Clubs Market Day will move to the LU Gym for 2024.

LUSA's commitment to student voice was evident throughout the year, with the Student Experience Board playing a pivotal role in shaping university policies and practices. Key achievements included the implementation of a restorative justice process, updates to the Student Charter, completion of the Disability Action Plan, and continued mandatory lecture recordings. LUSA also actively advocated for increased PhD stipends, contributing to a successful submission to the select committee.

Always a highlight of the year, LUSA's annual Best Awards was a fantastic way to celebrate some of the students and staff who made 2023 so awesome. Notable recognitions included the AGLS Society and Soil Society for the Best Club Collaboration, Space Ball for the Best Club Event, and LU Run Club awarded the Best New Club.

LUSA's dedication to student experience remained unwavering throughout 2023, and I am so proud of the staff and Exec for all their hard work to achieve this. A 27% increase in student numbers and the absence of Garden Party has resulted in a high net operating surplus, which LUSA will be investing back in the student body in the coming years. LUSA's continued commitment to representation, support services, advocacy, and engagement ensures a positive student experience.

It has been my immense privilege serving our students as LUSA President for 2023.

Ngā mihi,

Amy Wells
President | Pou Whirinaki

LUSA 2023 Student Executive



Back row [from left to right]: **Campbell Barclay** Secretary, **Demetrio Cooper** Vice President, **Brooklyn Greer-Atkins** Tumuaki Takirua, **Travis O'Boyle** Tumuaki Takirua, **Cam Holmes** Disability, EDI and Wellbeing Rep

Front row [from left to right]: **Sam Dryden** Sustainably Rep, **Tash Smith** Postgraduate Rep (Dec–Jun), **Punipua Moananu** Pasifika Rep,

Absent [from left to right, bottom corner]: **Vivian Wang** Engagement and Media Rep (Dec–Jul), **Olivia Crawford** Engagement and Media Rep (Sep–Nov), **Caterina Campese** Postgraduate Rep (Sep–Nov)



Te Awhioraki 2023 Student Executive

Back row [from left to right]: **Reece Michelle** Te Kaitiaki Putea, **Jonty Gallagher** Kaimahi, **Cas Bunt Rowe** Kaimahi

Front row [from left to right]: **Jasmine Donald** Kaituhituhi, **Brooklyn Greer-Atkins** Tumuaki Takirua, **Travis O'Boyle** Tumuaki Takirua

MANAGER'S REPORT

What a year 2023 was! Having the Covid-19 Protection Framework abolished toward the end of 2022 meant that a full calendar of events was finally able to be delivered with minimal disruptions. This included an action packed O'Week to kick the year off, which featured record crowds for Toga Party, Ivey Dreams and Clubs Markets Day as well as over 1600 servings of free food!

Lincoln University continued to buck the trend of decreasing student numbers plaguing NZ Universities, with a 27% increase in student numbers due to surging postgraduate and international student numbers. It has been great to see the Campus return to its vibrant, bustling self. LUSA has certainly raised to meet the needs of the growing, diverse population, with the adoption of additional measures to achieve stronger engagement with the various cohorts, including diversifying and increasing the inclusivity of their events and activities.

It has been great to see the Clubs network continue to grow and diversify in 2023 and return to pre-Covid numbers. Demand for Club Grants also increased, with 79 grants administered. In addition to the Clubs' own generated funds, the grants enabled Clubs to organise and host a range of events, activities and initiatives which further enhanced the student experience.

2023 saw an increase of Student Advice and Advocacy cases, with the complexity of cases increasing, thanks to advancements in technology and rise of AI. Regardless, the Student Advocacy and Voice Coordinator worked hard to ensure positive outcomes for each of the students and ensure the University's delivery of courses and processes continue to improve.

Student generated articles and overall engagement with the Ram magazine climbed in 2023. In addition to physical copies, the movement to online publishing via the Ram website at the end of 2022 increased accessibility and resulted in a surge in readership, especially amongst our distance students and Alumni.

Financially, LUSA has finished 2023 off in a strong financial position, with a healthy amount in term savings deposits which ensures long-term financial viability for the organisation and a significant operating surplus which we look forward to investing back into the student body in 2024 and future years.

2023 was certainly not without its challenges, however. COVID-19 related illnesses continued to wreak havoc amongst staff and students, causing disruptions with teaching and learning, while the LUSA team were two key positions down for several months in the latter half of 2023. External pressures also saw LUSA having to downscale their iconic Garden Party to a smaller Lincoln University student only event, which was cancelled due to low ticket sales. Throughout all the trials and tribulations however, the LUSA team invested countless additional hours, effort and work to ensure the student experience continued to be enhanced.

I was lucky enough to step into the role of GM of LUSA in November 2023. Having worked at the University for a few years prior, I had always been in awe of how hardworking, passionate and committed the LUSA team were to ensuring students have the best experience possible and supporting and advocating for them. This awe has only been made stronger since working for LUSA and experiencing firsthand the amount of exceptional work, time and effort the team put in. I could not be prouder of how amazing and high performing the team are, and everything they have achieved, especially in 2023.

Sam Budd
General Manager



Sam Budd
General Manager



Kate Lindsay
Student Advocacy and Voice
Coordinator



Bridget Marshall
Accounts Administrator



Julia Wills
Communications Coordinator



Laura Cammock
Graphic Designer (Parental Leave)



Ness Weir
Graphic Designer (Parental Leave
Cover Feb 23-Feb 24)



Vacant
Events and Clubs Coordinator

WHO IS LUSA?

LUSA is the Lincoln University Students' Association, which represents the common and collective concerns of our students at LU. The Association has a long history, having been around since 1919. LUSA is made up of an elected Student Executive and staff and is independent from the University (separate payroll systems!).

The Exec set the Strategic Direction of the Association and look after its general governance. The Staff are in charge of putting the determined Strategic Direction into action and look after the operations side of the Association. LUSA provides a voice for LU students, look after their rights and make sure Lincoln University does the same.

In addition, LUSA exists to ensure LU students have the best possible experience during their studies through student advocacy, student representation, student media and comms, events, clubs and societies — and everything else in between!

LUSA is committed to the principles of the Treaty of Waitangi and recognises Te Awhioraki as the parallel autonomous Māori Students' Association, which represents Māori Students at Lincoln.

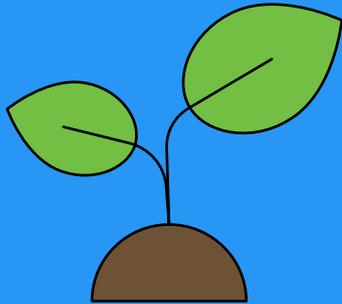
Mission:

Our mission is to ensure students have a quality University experience through representation, support and activities

Vision:

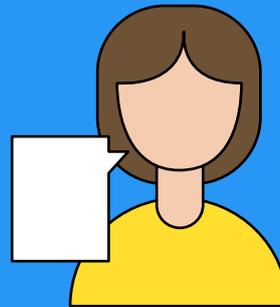
All students feel that their interests and ambitions are represented and advocated during their time at LU

OUR VALUES



Sustainability

We ensure our future through environmental, financial and social responsibility.



Representation

We hear, cater to and advocate for all student cohorts.



Community

Everything we do seeks to foster an inclusive and friendly campus environment.



Diversity

We embrace the diversity of all of our students and enable them to be an integral part of the student experience.



Integrity

We act in the best interests of students through transparent and honest communication.



OPERATIONAL REPORT

Clubs.

Clubs and societies are an integral part of student life. They provide an excellent way for students to meet new people, make friends, enjoy activities, learn new things outside of their studies and create positive, lasting memories.

In 2023, LUSA spent \$29,561 on clubs; an increase of 8% from 2022. Of this, \$13,118 was paid direct in Club Grants. While the amount paid in Club Grants in 2023 was 27% less than 2022, the number for Club Grants issued increased to 79 (compared to 70 in 2022). These Grants were used for a variety of Club related activities, including equipment, materials and merchandise to subsidised trips away, social events, careers and networking events and voluntary activities to benefit various communities.

28 Clubs affiliated in 2023; an increase of eight from 2022. Types of Clubs on offer to students continue to diversify which addresses the growing variation of interests of LU students.

The Club's network is well and truly recovering post-Covid, with the number of Club Grants administered in 2023 increasing by 55% compared to 2019, and number of Affiliated Clubs just four less than 2019.



\$13,118

Received by Clubs and Societies in Club Grants

Events.

For the first year since 2019, LUSA's events were not impacted by Covid, which saw the delivery of a full events calendar with something for every student, without restrictions.

O'Week

O'Week 2023 was successfully delivered to students. O'Week's two main evening events, Toga Party and Afterglow, attracted 431 and 519 attendees respectively. Clubs Market Day showcased 24 Clubs and 20 LU departments and external businesses. It was attended by approximately 1,500 students. In addition, four free food events were held in conjunction with activations; with over 1600 servings of free food handed out!

Grad Ball

Following the interruptions of Covid in 2022, Grad Ball returned in 2023, with over 370 attending. Grad Ball was a great opportunity for graduates to celebrate their achievements with friends and family and reconnect with one another.

ReOri Week

Re O'Week featured a week full of events to help welcome and warm students up as they returned to Semester 2. Clubs Market Day featured 20 clubs and 13 LU departments and external businesses and, of course, lots of free giveaways along with hot donuts and a sausage sizzle. LUSA's iconic Winterball also took place (more about that below), in addition to three free food events and a morning tea for Postgraduate Students.

Winterball

Close to 900 people dressed in their finest formal wear to attend the sold-out Winterball, held at the Woolston Club. Featuring two stages, the event had an action-packed line-up of artists, fun activations — including a silent disco and lots of free food and non-alcoholic beverages.

Community Day

LUSA and LU organised and delivered another successful Community Day, with over 2500 members of the local community attending. The event featured a range of free and fun activities organised by LUSA's

Clubs, live music, inflatable activities and facepainting, a petting zoo and sheep shearing demonstrations, food trucks and free candyfloss and a range of tours showcasing the Campus and its facilities. The event budget is held by Lincoln University and was a great opportunity for the local community to network with our students.

Garden Party Lawn Party

Pressures were placed on LUSA to downscale Garden Party in 2023 and limit attendance to Lincoln University students only. Unfortunately, the revised event – named Lawn Party, failed to attract students, and was cancelled due to low ticket sales. LUSA looks forward to bringing back Garden Party 2024!

November Summer School Orientation

LUSA worked with the University to welcome Summer School students onto Campus, with a range of free food and opportunities to connect with LUSA, LU and other Summer School students.

Study Breaks

LUSA delivered two successful study weeks in 2023, filled with free activities to help relieve the stress and pressure on students and encourage them to take a break as they studied for their exams.

International Events

LUSA organised a range of free and subsidised ticketed events for international students throughout 2023 which helped to support them and create connections. These events included International Student Morning Teas and an International Student Dinner, which welcomed international students and their whanau.

The sell-out International Student Support Evening also took place at the start of 2023 which introduced and connected these students with the various Support Services and staff available to them.

Post-graduate Events

LUSA arranged a bunch of free and subsidised ticketed events for Post Grad students throughout the year. These events enabled Post Grad students to meet and connect with one another over tea, coffee and nibbles, network with key University staff and take a break from their studies to recharge and refuel. Events included free Post Grad Morning Teas, a Post Grad High Tea and Post Grad Cocktail event.

LUSA delivered a range of other events in 2023, including:

- LU Pride Walk (alongside Lincoln University and SPACE Club)
- LUSA's Best Awards
- Multiple free food events and activations
- Sustainability Week (collaborating with SAGE, LESS, LU and LUSA)
- Wellbeing events and initiatives

In addition, LUSA supported a range of Lincoln University lead initiatives through marketing, promotion, comms and additional event and resource support, including:

- Christchurch Pride Week
- Mental Health Awareness Week
- Diversity Week
- Pasifika Language Week
- Te Wiki o Te Reo Maori Māori Language Week (promotion and communications support)



Photo: International Support Evening

EVENT COSTS & INCOME.

O'Week & Re O'Week Costs Inclusive of Winterball

Costs: **\$201,141**

Income: **\$143,593**

Subsidised
by LUSA

\$57,548

Post Grad Event Costs

Cost: **\$3,960**

Income: **\$492**

Subsidised
by LUSA

\$3,468

Lawn Party

Cost: **\$14,044**

Lawn Party incurred a total cost to LUSA of \$14,044 due to cancellation.

Grad Ball & Winterball Costs

LUSA's two formal dress events, Grad Ball and Winter Ball, continued to be popular events in 2023. The combined costs to deliver these events were \$78,710 with combined ticket sales of \$73,879. These presented a 6.1% and an 11.9% increase respectively, from 2022.

Costs: **\$78,710**

Income: **\$73,879**

Subsidised
by LUSA

\$4,831

International Student Event Costs

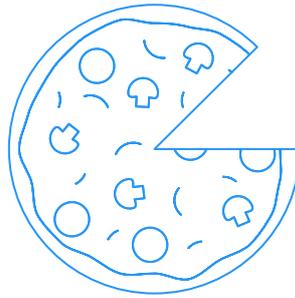
Cost: **\$7,271**

Income: **\$407**

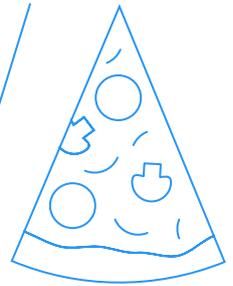
Subsidised
by LUSA

\$6,864

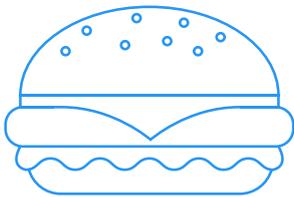
FREE FOOD STATS



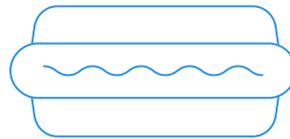
673
Pizzas



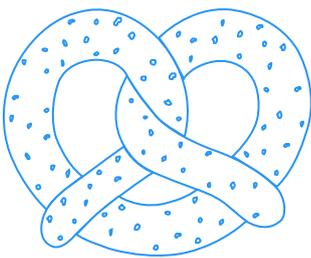
5,384
Slices of Pizza



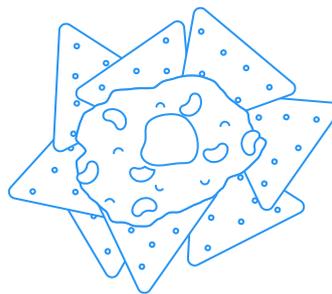
1000
Burgers



675
American
Hot Dogs



300
Pretzels



700
Serves of Nachos



1500
Packets of Oreos



960
Muffins



1500
Tubes of Pringles



Photo: Grad Ball

COMMUNICATION & BRAND

Social Media

Social media remains a key platform for LUSA to stay connected with students. Facebook and Instagram are essential tools with distributing information for all our events, Clubs, activities, information and services. LUSA keeps these platforms current to engage students with what is happening on campus. The LUSA Noticeboard has also been well utilised as an opportunity for the LU community to chat, sell second-hand goods, carpool, advertise jobs and accommodation and more.

Newsletter

The LUSA newsletter is sent out at the start of each term to keep students informed about what is happening in the coming weeks, how to get involved with activities and events, and other important information.

RAM Magazine

6 issues of RAM were published in 2023. All issues were available both online and in print, with over 1500 physical copies obtained by students, staff and visitors; all issues were also available online which increased accessibility and readership. The RAM Website continued to grow in popularity, with 1126 site sessions and a total of 869 unique visitors in 2023. With support of the RAM Club, student generated content continued to grow, with over 50 student produced articles featured in the RAM throughout the year.

Key stats

Overall, the RAM website had 1126 site sessions (up 2,152% from 2022) and a total of 869 unique visitors (up 1,673% from 2022).

Social media wise, LUSA's Facebook page reached a total of 45.6k in 2023, a decrease of -20.4%. Followers increased to 7,847 and visits increased by 121.5% to 63.6k. In addition, LUSA's Noticeboard on Facebook had 1823 members and 362 post by members in 2023.

LUSA's Instagram had a total of 2,777 followers, with 16.3k profile visits (an increase of 41.8% from 2022) and had a reach of 5.9k (up 114.5% from 2022).

The LUSA website had 51,646 visits in 2023, with 16,622 specific site sessions. 15,400 of these were from NZ, 250 from USA, 129 from Australia. The remainder were from various other countries. The main traffic sources were from Google (7,337) as well as direct to the website (6,209) and the LU website (1,337). 56% of sessions were conducted on desktop, with 43% on mobile and 1% on a tablet.

Overall media income for 2023 increased by 6.5% from \$18,022 to \$19,281.



7,847
Followers

63.6k
Page Visits

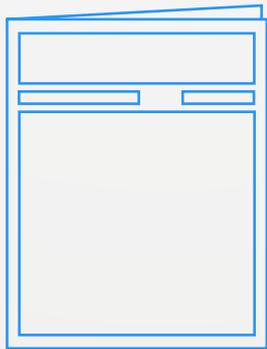


2,777
Followers

16.3k
Profile Visits



51.6k
Visits on LUSA's Website



RAM STATS:

1,500+

Copies of RAM printed in 2023

869

Online **readers** of RAM in 2023.

50+

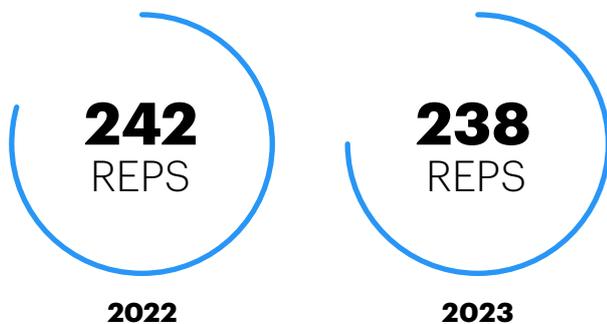
Student articles submitted across six issues of RAM in 2023.

COLLECTIVE VOICE

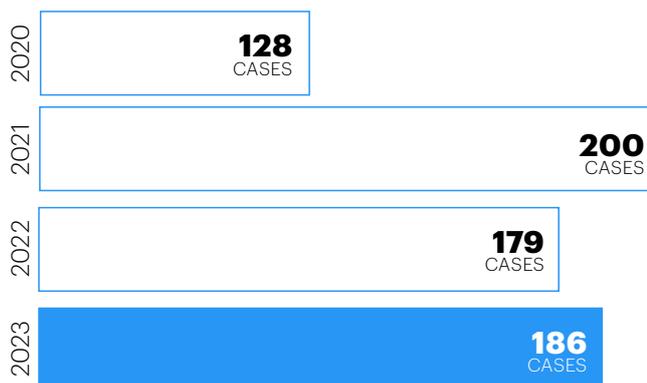
Student Representation.

A key input into student voice at Lincoln University is the Student Rep system. Student Rep's are either nominated to the role by their fellow classmates, or themselves, and represent the class's collective voice. 2023 saw 238 student reps across both semesters (119 per semester); a decrease from 242 in 2022. Over 24 in-person meetings were held with Student Reps across the year, while the online feedback forms and digital channels provided additional avenues for feedback to be received by LUSA.

2022 VS. 2023 Course Reps



2020 - 2023 Advocacy Cases



Student Advocacy and Support

The Student Advocacy and Voice Coordinator had another busy year in 2023, with a total number of 186 cases, an increase of 4% from the previous year. Thanks to the hard work of the Student Advocacy and Voice Coordinator, along with their determination and a commitment to ensuring the best outcome for the students, a high majority of the cases had positive outcomes for the students.

Financial Assistance Fund

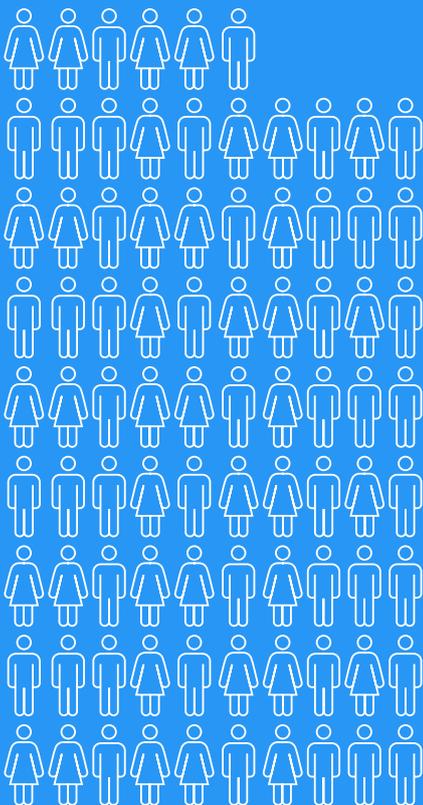
A total of 16 Financial Assistance Applications were received. 10 were approved with \$7,847 in financial assistance paid out. Five were declined, due to not meeting the required criteria and one was withdrawn. In addition, there were two LUSA Childcare Subsidy Applications; both were approved.

Out of the \$32,369 received for the Financial Hardship Fund in 2023, \$31,393 was spent on support for students, including:

- Financial Assistance: \$7,847
- Childcare Subsidy: \$2,905
- Student Wellbeing: \$20,641

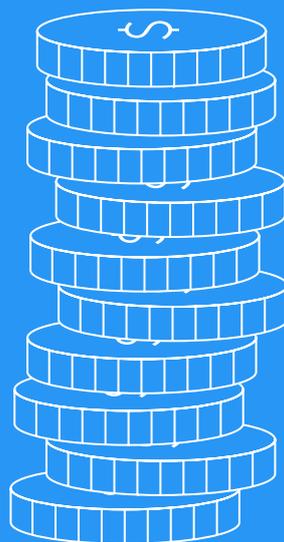
2023

Student Advice & Support Stats.



186 Students

accessed the advocacy
and support services
provided by LUSA



10 Students

received financial support
from the Financial
Assistance Fund



STRONG PARTNERSHIPS

Lincoln University

LUSA continued to foster a strong, positive and collaborative relationship with Lincoln University in 2023; the most important partnership of LUSA's. Without the respect, goodwill and support of LU's staff, it would be difficult to function as effectively and efficiently as we do. LUSA is lucky to work with so many LU staff who share our passion for and commitment to the students.

Te Awhioraki

LUSA continued to work closely with Te Awhioraki to support and assist Māori student at LU and ensure their voices are heard. LUSA highly values the relationship we have with Te Awhioraki; one that is transparent and honest, strong and highly collaborative.

Good One Party Register

LUSA continued to support the Good One Party Register and work closely with the Police, Ministry of Health, Noise Control, local Councils, UCSA and ARA to highlight the benefits to students of registering their parties and encourage them to do so.

New Zealand Union of Students' Association (NZUSA)

LUSA continued to engage with NZUSA and support them with their objectives. Alongside NZUSA, LUSA also continues to foster strong partnerships with Te Mana Ākonga- National Māori Students' Association and the National Disabled Students' Association.

Red Bull

LUSA's partnership with Red Bull continued to strengthen in 2023, which enhanced the student experience in multiple ways, including Red Bull's hosting and involvement in multiple activations on campus and at LUSA's events throughout the year, and of course, thousands of free cans of Red Bull being handed out!

The Edge

LUSA partnered again with The Edge for a number of events throughout the year, including O'Week, Re O'Week, Winter Ball, and Garden Party. The assistance with the promotion of events has been hugely beneficial to LUSA and their presence at events has added to the experience of attendees.

SUSTAINABLE PRACTICES

Health and Safety

Whilst often thought of as a boring topic, it is one that LUSA takes extremely seriously. The health and safety of staff and students is at the forefront of the organisation and LUSA continues to look for ways in which these can be improved and enhanced. In addition, LUSA works alongside the University to support their pastoral care initiatives and enhance the emotional, physical, mental and spiritual wellbeing of students.

Advisory Panel

LU Alumni Ivy Harper and Philippa Jones continued as LUSA's Advisory Panel in 2023. The Advisory Panel are a panel of independent professionals who support the Student Executive and General Manager with a wide range of governance, accountability and consultative advice. They are highly valued by LUSA and help to protect and enhance the Association.

Ivy and Phillipa have experience of working with and/or for both LUSA and Lincoln University; as such, they bring a wealth of knowledge and prior experience to the roles. Ivy was elected LUSA President in the early 2000's, a role she held for two terms, while Philippa previously held the role of Chief Operating Officer at Lincoln University. Whilst the Advisory Panel offer advice and guidance to the Student Executive, they do not have the ability to vote on matters.

Financial Sustainability

LUSA continues to ensure that expenses made are in the best interests of students and will benefit them, whilst remaining financially responsible and viable to ensure its longevity and survival for years to come. In addition, LUSA continues to look for opportunities for other revenue streams. LUSA's merchandise is a significant example, with sales increasing over 250% in 2023 from 2022.

Reducing LUSA's Environmental Footprint

LUSA is committed to continuing to find solutions to reduce their environment footprint and impacts on the

environment. Such initiatives include the production and continuous improvement of sustainability plans for major events, reduction of printing and movement to online and digital channels, preference for local suppliers and contractors who are sustainably and ethically responsible, reduction of waste and waste to landfill, prioritisation of sustainable and recycled/recyclable materials in operations and reduction of non-essential travel.

Diversity and Inclusivity

LUSA values diversity and continues to look for opportunities to celebrate and acknowledge diversity and increase the inclusivity of its services, events and activities.

Performance Report

Lincoln University Students' Association Inc
For the year ended 31 December 2023

Prepared by Beany Limited

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Approval of Performance Report

Lincoln University Students' Association Inc For the year ended 31 December 2023

The Board are pleased to present the approved Performance Report including the historical financial statements of Lincoln University Students' Association Inc for year ended 31 December 2023.

APPROVED



President

Date 24th 06 July 2024



Board Member

Date 24th of July 2024

Entity Information

Lincoln University Students' Association Inc For the year ended 31 December 2023

Legal Name of Entity

Lincoln University Students' Association Inc

Entity Type and Legal Basis

Incorporated Society and Registered Charity (Charities Act 2005)

Charity Registration Number

CC39923

Entity's Purpose or Mission

The mission of the association shall be to provide a quality university experience for all students through representations, services, support and extra-curricular activities.

Entity Structure

LUSA is governed by 12 students, all elected by the Lincoln University Student Body during the annual election. Two students are ex-officio representatives from Te Awhioarki, the Maori Students' Association. The board appoints a General Manager who is responsible for the day-to day operations. She/he manages five staff who are responsible for each of LUSA's key areas: Clubs and Events, Student Advocacy and Support, Communications, Media and Design, Accounts and Administrative Support and Student Engagement.

Main Sources of Entity's Cash and Resources

The primary source of income for the LUSA is via the Student Services Levy which is administered to LUSA via Lincoln University and a service level agreement. This is supplemented by event ticket sales and advertising.

Main Methods Used by Entity to Raise Funds

In addition to funding via the Student Services Levy, LUSA relies on ticket sale income for paid events, revenue from advertising, sponsorship and partnership agreements and profits from University branded merchandise.

Entity's reliance on Volunteers and Donated goods and services

LUSA relies on volunteers to help with the staffing of events e.g. Garden Party and donations from companies e.g. products for O'Week giveaways.

Accountants

Beany Limited
Havelock North

Independent Auditors

Ashton Wheelans Limited
Christchurch

IRD Number

013-323-283

Physical Address

LUSA Office, Ground Floor Forbes Building,
Lincoln University
Christchurch 7647

Postal Address

PO Box 85007
Lincoln University
Christchurch 7647

Statement of Service Performance

Lincoln University Students' Association Inc For the year ended 31 December 2023

Description of Outcomes

Lincoln University Students' Association (LUSA) exists to ensure students have the best possible experience at Lincoln University. Our outputs reflect this by providing services which enable students to belong and get involved in campus life. On the other-hand life at university is not quite as easy as it should be and some students require advocacy or pastoral support to succeed. Beneath all of this is a need for students to share their stories with other students and for the University to engage with students too, which is brought about by the LUSA Student Media.

	2023	2022
Description and Quantification of the Entity's Outputs		
Student advocacy and independent support and advice to resolve problems	204	197
Number of Student Reps across year	238	242
Number of magazine issues published	6	8
Clubs on campus *	28	20
Number of Paid Events	8	9
Number of Free Events **	21	19

Additional Output Measures

The primary measurement for performance is LUSA's fulfilment of the Service Level Agreement, and university and student feedback on those services provided.

* LUSA provide an avenue to students for which they can join individual clubs and enjoy the benefits that these clubs provide.

** Estimated

LUSA is not responsible for the day to day operations of these clubs as stated in the accounting policies and Note 6.

Statement of Financial Performance

Lincoln University Students' Association Inc For the year ended 31 December 2023

	NOTES	2023	2022
Revenue			
Revenue from Providing Goods or Services	1	1,195,988	1,237,084
Interest, Dividends and Other Investment revenue	1	8,963	1,568
Total Revenue		1,204,951	1,238,652
Expenses			
Volunteer and Employee Related Costs	2	408,024	407,504
Costs related to Providing Goods or Service	2	505,513	761,212
Grants and Donations made	2	13,118	17,903
Other Expenses	2	12,717	13,335
Total Expenses		939,372	1,199,953
Surplus/(Deficit) for the Year		265,579	38,699
Surplus Transferred to Accumulated Funds		265,579	38,699

This statement should be read in conjunction with the attached Notes to the Performance Report and Independent Audit Report.

Statement of Financial Position

Lincoln University Students' Association Inc

As at 31 December 2023

	NOTES	31 DEC 2023	31 DEC 2022
Assets			
Current Assets			
Bank Accounts and Cash			
Bank and cash/(bank overdraft)	3	1,175,073	905,246
Total Bank Accounts and Cash		1,175,073	905,246
Debtors and Prepayments	3	140,266	33,045
Inventory	3	8,034	7,321
Other Current Assets	3	2,587	2,587
Total Current Assets		1,325,960	948,200
Non-Current Assets			
Property, Plant and Equipment	4	29,353	35,522
Total Non-Current Assets		29,353	35,522
Total Assets		1,355,313	983,722
Liabilities			
Current Liabilities			
Creditors and Accrued Expenses	5	78,011	36,510
Employee Costs Payable	5	5,584	11,082
Clubs, Funds and Grants	5	172,559	109,526
Total Current Liabilities		256,154	157,119
Total Liabilities		256,154	157,119
Total Assets less Total Liabilities (Net Assets)		1,099,158	826,604
Accumulated Funds			
Accumulated Surpluses or (Deficits)	7	988,832	717,253
Reserves	7	110,327	109,350
Total Accumulated Funds		1,099,158	826,604

This statement should be read in conjunction with the attached Notes to the Performance Report and Independent Audit Report.

Statement of Cash Flows

Lincoln University Students' Association Inc For the year ended 31 December 2023

	2023	2022
Cash Flows from Operating Activities		
Cash Flows from Operating Activities		
Interest, Dividends and Other Investment Receipts	8,963	1,568
Receipts from Providing Goods or Services	1,165,379	1,303,709
GST	24,345	37,563
Total Cash Flows from Operating Activities	1,198,687	1,342,840
Cash Applied to Operating Activities		
Payments to Suppliers and Employees	(934,860)	(1,178,830)
Total Cash Applied to Operating Activities	(934,860)	(1,178,830)
Total Cash Flows from Operating Activities	263,827	164,011
Cash Flows from Investing and Financing Activities		
Payments to acquire Property, Plant and Equipment	-	(3,059)
Receipts from sale of investments	6,000	-
Total Cash Flows from Investing and Financing Activities	6,000	(3,059)
Net Increase/ (Decrease) in Cash	269,827	160,952
Cash Balances		
Cash and cash equivalents at beginning of period	905,246	744,295
Cash and cash equivalents at end of period	1,175,073	905,246
Net change in cash for period	269,827	160,952

This statement should be read in conjunction with the attached Notes to the Performance Report and Independent Audit Report.

Depreciation Schedule

Lincoln University Students' Association Inc For the year ended 31 December 2023

NAME	COST	RATE	METHOD	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING ACCUM DEP	CLOSING VALUE
Plant & Office Equipment									
Apple 13-inch MacBook Pro	2,712	50.00%	DV	537	-	-	268	2,444	268
Black Wool Serge Stage Skirt	910	10.00%	DV	688	-	-	69	291	619
Branded Marquee	5,489	25.00%	DV	378	-	-	94	5,206	283
Branded Marquee with Sides 3.0m x 3.0m	1,544	25.00%	DV	941	-	-	235	838	706
Branded Marquee with Sides 3.0m x 3.0m	1,544	25.00%	DV	1,158	-	-	290	676	869
Caclin Stands	1,584	16.00%	DV	270	-	-	43	1,357	227
Cash Register - Casio SEC450	749	40.00%	DV	22	-	-	9	736	13
Drop Safe	1,615	8.00%	DV	807	-	-	65	873	742
iPhone 7 32GB	504	67.00%	DV	6	-	-	4	502	2
Laptop	1,515	50.00%	DV	821	-	-	410	1,105	410
MacBook Pro for Media Coorodinator	2,004	50.00%	DV	10	-	-	5	1,999	5
Modular Staging System / Lighting Truss	21,268	16.00%	DV	10,448	-	-	1,672	12,492	8,776
Office Desk - White Sit to Stand 1400mm	434		Full	-	-	-	-	434	-
Shayne Furniture Picnic Table	3,800	20.00%	DV	381	-	-	76	3,495	305
Stage Lighting	34,250	16.00%	DV	17,052	-	-	2,728	19,926	14,324
Water Station	3,000	10.00%	DV	2,005	-	-	200	1,196	1,804
Total Plant & Office Equipment	82,923			35,522	-	-	6,169	53,569	29,353
Total	82,923			35,522	-	-	6,169	53,569	29,353

Statement of Accounting Policies

Lincoln University Students' Association Inc For the year ended 31 December 2023

Basis of Preparation

The entity is eligible to and has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future. All amounts are presented in New Zealand dollars and are rounded to the nearest dollar.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST (where appropriate).

Income Tax

Lincoln University Students' Association Inc is a registered charity wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Revenue Recognition

Revenue from providing goods or services is recognised when the goods are sold or by reference to the stage of completion of service. Interest income is recognised as and when it is earned.

Expenditure

Expenses are recognised when the cost is incurred, with prepaid expenses deferred at the amount relating to the future goods or services to be received.

Trade Receivables

Trade Receivables are recognised at estimated realisable value. Bad Debts are written off in the year in which they are identified.

Inventories

Inventories are stated at the lower of cost, determined on a first-in-first-out basis, and net realisable value.

Property, Plant and Equipment

Fixed assets are recorded at cost less accumulated depreciation which is calculated on a diminishing value basis over the estimated remaining lives of the asset less estimated residual value.

The following estimated depreciation rates/useful lives have been used:

Plant & Office Equipment	8-67%
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Operating Leases

Operating lease payments, where the lessors effectively retain substantially all of the risks and benefits of ownership of the lease items, are recognised in the determination of the operating surplus in equal installments over the lease term.

Club Activity

The entity assists clubs holding funds on their behalf. No consolidation of club activities occurs within the Lincoln University Associations performance report.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Lincoln University Students' Association Inc For the year ended 31 December 2023

	2023	2022
1. Analysis of Revenue		
Revenue from providing goods or services		
Afterglow Income	44,919	120,777
Freight Collected	77	77
Garden Party Income	-	274,554
Graduation Ball Income	17,097	18,783
HAFL & ENZ Grant Income	-	23,929
International Event Income	407	-
Merchandise Sales	14,663	5,804
Media Income	19,281	18,022
Orientation Income	30,223	2,000
Minor Event Income	309	7,522
Postgrad Event Income	492	1,661
Re O'Week Income	300	800
SSL Income - Te Awhioraki	149,348	90,073
Stage Hire Income	300	900
Student Services Contract Income	850,124	620,668
Toga Party Income	11,368	4,845
Winterball Income	56,782	46,309
Wa Cups (Reception Income)	300	361
Total Revenue from providing goods or services	1,195,988	1,237,084
Interest, dividends and other investment revenue		
Interest Income	8,963	1,449
IRD Interest Income	-	119
Total Interest, dividends and other investment revenue	8,963	1,568
	2023	2022

2. Analysis of Expenses

Volunteer and employee related costs		
ACC Levies	658	651
Honorarium	68,763	62,832
Payroll Fees	1,646	1,307
Recruitment	1,119	745
Salaries	313,771	339,545
Staff Expenses	21,537	1,863
Staff Training	530	561
Total Volunteer and employee related costs	408,024	407,504

2023

2022

Costs related to providing goods or services

	2023	2022
Accounting Fees	3,307	3,255
Advisory Panel	4,500	4,750
Afterglow Costs	79,127	129,600
Audit Fees	7,150	6,996
Awards Night Costs	1,804	-
Bank and Credit Card Fees	585	796
Bad Debts Written Off	300	-
Club Costs (Other)	16,443	1,607
Computer (Software/IT support)	3,150	4,050
Cost of Goods Sold - Merchandise	9,935	3,974
International Event Costs	7,271	5,914
Digital Advertising	52	289
Entertainment	53	39
Equipment for Student Space	145	230
Events Costs	614	276
Event Management	10,200	-
Exec Conferences and Travel	2,550	2,029
Exec Meeting and Training Costs	2,269	2,220
Executive Portfolio Funding	565	420
Freight and Courier	140	162
Garden Party Costs	-	312,582
Graduation Ball Costs	13,303	12,238
General Expenses	31	82
General Executive Expenses	1,513	584
Gifts / Rewards	1,651	545
Hire of Plant and Equipment	1,360	1,438
HAFL & ENZ Grant Expenses	-	23,929
Inventory Adjustment	37	(54)
Ivey Dreams Costs	-	(679)
Lawn Party Costs	7,277	-
Licencing and Registration Fees	416	179
Lincworks Service Charges	354	864
Merchandise Freight and Courier	114	86
Minor Event Costs	13,319	24,460
Minor Assets	243	114
NZUSA Levies	12,045	11,907
Office Expenses	388	228
Orientation Costs	34,548	17,564
Paypal Charges	56	32
Postgrad Event Costs	3,960	7,174
Print & Digital Media Costs	17,627	16,911
Printing, Photocopying and Stationery	1,640	1,572
Promotional Material and Signage Expenses	2,385	1,294
Representation and Advocacy Campaign Costs	125	121

	2023	2022
Re O'Week Costs	5,455	2,474
Staff Appreciation	1,493	1,523
Student Job Search	3,000	-
Student Rep System	290	242
Study Break Costs	200	-
Toga Party Costs	16,604	4,845
Te Awhioraki Costs	149,348	90,073
Travel	864	282
Winterball Costs	65,407	61,632
Wa Cup Costs	300	361
Total Costs related to providing goods or services	505,513	761,212
Grants and donations made		
Club Grants	13,118	17,903
Total Grants and donations made	13,118	17,903
Other expenses		
Depreciation	6,169	7,848
Entertainment - Non deductible	61	45
Insurance	3,512	3,409
Legal Expenses	2,975	2,033
Total Other expenses	12,717	13,335

	2023	2022
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3. Analysis of Assets

Bank accounts and cash

ASB Business Cheque Account 00	468,602	296,312
ASB Business Saver #50	335,652	161,955
Clubs Bank Account #05	-	26,280
FAF Hardship Fund Cheque Account #03	91,006	105,640
Te Awhioraki Cheque Account #02	41,780	79,125
Term Deposits	135,934	235,934
Union Building Bank Account #04	102,100	-
Total Bank accounts and cash	1,175,073	905,246

Debtors and prepayments

Accounts Receivable	140,266	33,045
Total Debtors and prepayments	140,266	33,045

	2023	2022
Inventory		
Merchandise	6,955	5,943
Wa Cups	1,079	1,379
Total Inventory	8,034	7,321
Other Current Assets		
Withholding Tax Paid	2,587	2,587
Total Other Current Assets	2,587	2,587

4. Property Plant & Equipment

This Year

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation	Closing Carrying Amount
Plant & Office Equipment	35,522	0	0	6,169	29,353
Total	35,522	0	0	6,169	29,353

Last Year

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation	Closing Carrying Amount
Plant & Office Equipment	40,311	3,059	0	7,848	35,522
Total	40311	3,059	0	7,848	35,522

	2023	2022
5. Analysis of Liabilities		
Creditors and accrued expenses		
Accounts Payable	11,551	5,001
Credit Cards	1,064	3,641
GST	65,395	27,867
Income Tax	1	1
Total Creditors and accrued expenses	78,011	36,510
Employee costs payable		
Holiday Pay Accrual	5,584	11,082
Total Employee costs payable	5,584	11,082
Clubs Funds and Grants		
Club Funds	172,559	109,526
Total Clubs Funds and Grants	172,559	109,526

6. Club Funds

Lincoln University Students Association holds club funds on behalf of the many club activities available to students. Lincoln University Students Association is not responsible for the day to day operational decisions made by the clubs other than holding the club funds in the LUSA bank account.

	2023	2022
7. Accumulated Funds		
Accumulated Funds		
Opening Balance	717,253	678,555
Accumulated surpluses or (deficits)	265,579	38,699
Capital Gain/(Loss) on Sale of Investments	6,000	-
Total Accumulated Funds	988,832	717,253
Reserves		
Opening Balance	109,350	109,485
FAF Hardship Fund	976	(135)
Total Reserves	110,327	109,350
Total Accumulated Funds	1,099,158	826,604

8. Commitments

There are no commitments as at 31 December 2023 (2022 - nil).

9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 31 December 2023 (2022 - nil).

10. Hardship Fund

Below is a summary of the movement through the Hardship Fund this year:

	2023	2022
Hardship Fund Starting Balance	\$109,350.25	\$109,485
Add: Top Up to Fund During the Year	\$32,369.58	\$24,372
Less: Applications Approved	(\$31,393.27)	(\$24,507)
Hardship Fund Closing Balance	\$110,326.56	\$109,350

11. Related Parties

President

Amy Wells (1 Dec 2022 - 30 Nov 2023) - \$28,616
 Demetrio Cooper (1 Dec 2023 - 2024) – Honorarium \$1,368
 President’s term runs 1 December 2022 - 30 November 2023)

Vice-President

Demetrio Cooper – Honorarium \$5,000

International Rep

Chamabadee Suphakit – Honorarium \$2,500
 Navami Prasad

Postgraduate rep

Natasha Smith – Honorarium \$1,718
 Caterina Campese – Honorarium \$1,250

Secretary

Campbell Barclay – Honorarium \$5,000

Pasifika Rep

Punipua Moananu – Honorarium \$5,000

Sustainability Rep

Samantha Dryden – Honorarium \$5,000

Engagement & Media Rep

Ziwei Wang – Honorarium \$2,656
 Olivia Crawford – Honorarium \$1,250

Disability, EDI & Wellbeing Rep

Cameron Holmes – Honorarium \$5,000

Rainbow, EDI & Wellbeing Rep

Arabella Dudfield – Honorarium \$5,000

Standing position on LUSA Exec and Tumuaki of the Māori Students’ Association

Brooklyn Greer-Atkins
 Travis O’Boyle

12. Events After the Balance Date

There has been no significant events after balance date.

13. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

INDEPENDENT AUDITOR'S REPORT

To the Members of Lincoln University Students' Association Incorporated

Opinion

We have audited the Performance Report of the Lincoln University Students' Association Incorporated (the Association) on pages 4 to 18, which comprises the Statement of Financial Position as at 31 December 2023 and the Entity Information, the Statement of Service Performance, the Statement of Financial Performance and the Statement of Cash Flows for the year ended 31 December 2023, and the Statement of Accounting Policies and other explanatory information.

In our opinion:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the Statement of Service Performance are suitable;
- b) the Performance Report on pages 4 to 18 presents fairly, in all material respects:
 - the entity information for the year then ended;
 - the service performance for the year then ended; and
 - the financial position of the Association as at 31 December 2023 and its financial performance and cash flows for the year then ended in accordance with Public Benefit Entity Simple Format Reporting – 'Accrual (Not-For-Profit).

Basis for Opinion

We conducted our audit of the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows, Statement of Accounting Policies and Notes to the Performance Report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the Entity Information and Statement of Service Performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Performance Report* section of our report. We are independent of the Association in accordance with Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in the Association.

Committee's Responsibilities for the Performance Report

The Committee is responsible on behalf of the Association for:

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the Statement of Service Performance;
- b) The preparation and fair presentation of the Performance Report on behalf of the Association which comprises:
 - the Entity Information.
 - the Statement of Service Performance; and
 - the Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows, Statement of Accounting Policies and Notes to the Performance Report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board, and
- c) for such internal control as the Committee determine is necessary to enable the preparation of the Performance Report that is free from material misstatement, whether due to fraud or error.

In preparing the Performance Report, the Committee is responsible on behalf of the Association for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intend to liquidate the Association or to cease operations, or have no realistic alternative but to do so.

INDEPENDENT AUDITOR'S REPORT

To the Members of Lincoln University Students' Association Incorporated

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the Performance Report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this Performance Report.

As part of an audit in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

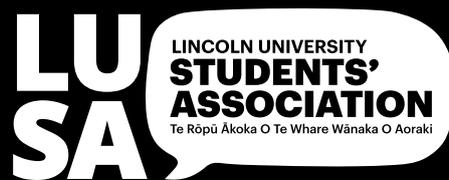
- Identify and assess the risks of material misstatement of the Performance Report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Committee, and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the Performance Report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the Performance Report, including the disclosures, and whether the Performance Report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable are relevant, reliable, comparable and understandable.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.

A handwritten signature in blue ink that reads "Ashton Wheelans Ltd".

ASHTON WHEELANS LIMITED

Chartered Accountants
Level 2, 83 Victoria Street
Christchurch
25 July 2024



Lincoln University Students' Association
Annual Report 2023



[lusa.nz](https://www.instagram.com/lusa.nz)



[studentsatlincoln](https://www.facebook.com/studentsatlincoln)